

**Regular Meeting of the Burt Township Board**  
**Wednesday, November 12, 2025 -- Community Center - 6:00 PM**

**DRAFT**

**Attendance:** Jon Babbitt, Lori McShane, Tim Jenkins and Paul Williams. Sara Secrest– absent.

**Public Comments:** Bill Egerer thanked the board for the recordings of the meetings posted on the web page; it is a great feature for those that cannot make it to the meeting to be able to listen to the recordings.

**Agenda:** Motion by McShane, second by Williams to approve agenda as written. 4 ayes

**Correspondence:** none

**Approve Minutes:** Motion by Babbitt, second by Jenkins, to approve the minutes from the October 14th regular meeting. 4 ayes.

**Department and Committee Reports:** Reports were available from the Assessor, DPW & Water, Library, and Woodland Park.

**Appointments/Resignations:** Motion by Jenkins, second by Babbitt, to appoint Robin Scully to the open position on the planning commission. 4 ayes.

**Supervisor Report:** As we approach the one-year anniversary of my being elected to the supervisor position, I plan to prepare a report for next meeting recapping the past years projects and plans for upcoming years. As we close the park and marina after a busy season, I would like to thank Jack, Mike, and all the park and DPW employees for great season and all of their hard work. Recycle area is behind the community center now and once a month. Next date is December 10<sup>th</sup>.

**Treasurer's report and Approval of Bills:** Treasurer's report – (\$980,413.16). Motion by McShane, second by Babbitt, to accept treasurer's report and approve the bills for payment (\$71,249.43). 4 ayes

**Unfinished Business:**

**Planning Commission:** Next meeting of the planning commission is November 18, 2025. They will be discussing the recreation plan. Motion by Babbitt, second by Williams, to increase the pay for the planning commission chairperson and secretary from \$50 per meeting to \$100 per meeting. 4 ayes.

**Woodland Park Septic: Opening of Bids:** We have heard from EGLE and the flow/usage numbers were a determining factor in the EGLE taking over as the authorizing jurisdiction for all permits relating to the drain field. We must apply for a groundwater discharge permit and need to include a waste water treatment plan. UPEA will be drawing up new plans and we will be going out for new bids this winter with project completion in the spring.

**Mobi Mat bids – Scott Hull:** Bid requests were sent out asking for revised bids for 2026 summer completion – due back by November 28<sup>th</sup>. One company is requesting a decision prior to our December meeting. Trustee Jenkins asked if we could award the bid on the contingency that “this would be the lowest” bid, or possibly schedule a special meeting in November. Motion by Jenkins, second by Babbitt, that if Scott Hull from Kalamazoo Builders is the lowest bidder, we will award the bid to them. 4 ayes.

**Transient Merchant Ordinance:** Trustee Jenkins and Supervisor Babbitt have presented a new draft of a transient merchant ordinance. Questions regarding the first paragraph of this new draft being so prohibitive, but yet listing procedure for application and exemptions. Questions regarding the application process for a transient merchant on private commercial property. Will revisit at December meeting.

**Law enforcement millage – new contract:** Motion by Williams, second by Babbitt, to reverse the boards previous actions and reinstate the law enforcement millage to be levied December 1, 2025, and enter into the revised contract with Alger County Sheriff department. 4 ayes. Board still has reservations about what we get for our money, and we will continue to discuss at our meetings and keep everyone informed before the millage renewal in August 2026.

**Property for sale** – Ellen Street access: Letter from Bill & Cathy Egerer and Bob & Carol Thompson dated 10/27/25, encouraging the board to **NOT** purchase this property on the beach, listing many reasons including lack of community support. Brief discussion of grant funding for the purchase, it would still require approximately \$60,000 of township matching funds and public hearings and such.

**Harbor Plan/UPEA** – Save west bay (Egerer) correspondence/Harbor Committee: Harbor plan is coming along nicely hopefully have a draft plan by end of month. Watch the website and around town for posting of public hearing dates. Correspondence from the Savewestbay group, copies of which were distributed to the public and is available on our website, basically asking the Burt Township board to commit to making the harbor needs and issues a high priority and to dedicate \$100,000 a year towards the preservation of west bay. Brief discussion of possibly increasing the harbor millage at time of renewal and other ways to generate revenue. Stay tuned for more information on our website and in the paper.

**New Business:**

**Paver Stones engraving:** The stamped concrete paver stones in the walkway in the greenspace can be purchased and dedicated for \$250 each; for that price you get 30 characters at ¼ inch lettering on one paver. Please see our website for more information. Motion by McShane, second by Babbitt, to move forward with this engraved paver project. 4 ayes.

**Ice Rink policy:** The board has authorized a new policy for using the ice rink, including registering at the office and receiving a key for entry to the ice rink, with a \$10 refundable deposit for the key. We are also going to install cameras at the exits and entrances. Again, please see our website or call the office for more information.

**MMUC – risk management report:** Risk management representative met with our township to review all our policies and subsequently issued a report of areas in need of attention. The community center rental agreements should be updated, social media policy and concealed carry policy and driving record review policy should be added, as well as carbon monoxide detectors in all township buildings. Many other comments and sample policies were provided to board members for review. Specifically, we need to review firefighters' policies with the firefighter's input.

**Woodland Park – Hitching Post electric estimate:** Motion by McShane, second by Babbitt, to approve the estimate from Hitching Post Electric to upgrade and fix all the posts and lights in need of repair in the campground at a cost of \$4,100. 4 ayes.

**Maresa contract – school tax collections:** Motion by McShane, second by Babbitt, to renew the contract with Maresa for the school tax collection at a fee of \$6,600 for one year. 4 ayes.

**Other:** Brief discussion of the Hitching Post Electric estimate to rewire all basement lights and replace with LED in the township office basement for \$980.00.

**Public Comment:** Kay Powers asked about the webcams that used to be operational in Grand Marais. Possibly being upgraded by Kelley Marketing. Cathy Egerer said that the UP 200 is coming along as scheduled and should be a good turnout, and also announced that they are holding an EMT course in Luce County starting in December and reminded everyone that the township will pay for tuition and mileage if you're interested. Jessica Flynn offered the public TV at the tavern to promote township events and the EMT class. Mona Saheb asked if there has been any further progress on the alleyway issues, abandoned or vacated, and the trespassing that is happening on her property. Krista Dudansky spoke about the benefits of purchasing the beachfront property offered to the township.

**Board Comment:** Clerk McShane announced that the email transition was happening on the evening of November 12<sup>th</sup>, and that the new email addresses for the township would be changed over effective November 13<sup>th</sup> AM. @burttownshipacmi.gov Trustee Jenkins encouraged board members to take advantage of MTA training – new flyers were just sent out.

**Adjournment:** 8:05 PM

Respectfully submitted November 20, 2025

Lori McShane, Clerk