



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

E21837 GRAND MARAIS AVE.

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Jon Babbitt, Supervisor
Lori McShane, Clerk
Sara Secrest, Treasurer

Tim Jenkins, Trustee
Paul Williams, Trustee

Projects we accomplished in 2025/26 fiscal year . . .

- Another successful audit with Anderson Tackman completed – no findings!
- Planning Commission close to finishing their work on new zoning ordinance – closed contract with Pat Coleman
- Planning commission completed the 5-year recreation plan – with the assistance of CUPPAD for \$3,200.
- Increased short term rental fees – enrolled firefighters in home inspection classes!
- Upgraded AEDS in 7 locations throughout town. Held CPR classes and educated community members on handling and use of the AEDS.
- \$10,000 donation to chamber fireworks
- Continue additional law enforcement road patrol
- Email upgrade (.gov) and new computer equipment for township office
- New wildland turn-out gear for fire dept. (\$9,000)
- New 800 mghz radio for the new brush truck as well as another one in the ambulance (\$8,000)
- \$20,000 in sidewalk repair.
- Clean up days (\$7,500) and Holiday decorations (\$1,000)
- UPEA prepared the Marina master plan – public hearing soon (\$60,000 – Harbor fund)
- New motor for the fish cleaning stations as well as purchasing an additional motor for back up
- Major repairs and improvements to the harbor wall – dockage posts
- Road improvements – Lowder Rd.
- Dust Control (\$29,000)
- 3rd year of bonuses for the Alger County Ambulance personnel that serve Burt Township
- Majority of campsites are now reservations sites at Woodland Park Campground
- Electrical repairs and upgrades to over 50 sites in the campground
- Good start to the levelling of sites in the campground and road repair – more to come
- Electrical upgrades to the big pole barn
- Completed construction of the new pole barn for park use behind comm ctr.
- Leaf blower/removal system for the campground
- New Kubota for the DPW/water
- Paid UPEA over \$100,000 for Wilson Street water project engineering and worked closely with them to complete the requirements and prepare for loan closing
- Purchased new meters for the 1” water lines throughout town.



What is planned in the next 2026/27 fiscal year budget. . .

- Really wrap up Zoning Ordinance rewrite – board review and legal review
- COLA - wage increase for all full-time employees
- \$20,000 in sidewalk repair
- \$7,500 donation to Chamber to be used for 4th of July Fireworks!
- Clean up days (\$8,000) and Holiday decorations (\$2,000)
- Dust Control (\$30,000)
- Road Improvements - Wilson/Woodruff paving finally!
- Again - Bonuses for the Alger County Ambulance personnel that serve Burt Township
- New entry door for the Emergency Services building
- Levelling of campsites – gravel road repair – to be continued
- Starting the engraving on the walkway in the greenspace– CHECK OUT OUR SPONSORSHIP TAB ON OUR WEBSITE at burttownshipacmi.gov
- Facility evaluation of the Bathhouse on the beach – Bayshore Park – lets get it done this year!
- Electrical improvements at the community center pole barn generator (possible grant from Alger Delta)
- Continue additional law enforcement road patrol
- Purchase Mobi mat for handicapped accessibility to the beach – to include renovations to the boardwalk deck – adding ramp etc. This will be done this year for sure!
- New Floor in the community center kitchen
- Library investment – books!
- Ten (10) more new wooden picnic tables for parks
- More video surveillance cameras for areas in the campground/beach bathhouse and community center – w/grant from Par Plan
- Continued annual transfer from Woodland Park to Marina to stabilize fund and prepare for paving of parking area and many other improvements. Paving of the marina is a possibility this year!
- New septic/drain field in the Woodland Park campground
- New Kubota and golf cart for the campground
- Cloud based door entry system for all park locations – hoping to include township office and medical center
- Continued savings for Fitness center replacement
- First phase of cemetery surveys and corner marking – this will greatly improve our service.
- Update our Wellhead Protection Plan
- Wilson street water project will be happening this summer! Bids will go out in early May – loan closing in June, with construction happening late summer. This will most definitely result in Increased water rates 🙄



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SPECIAL MEETING

Thursday, March 26, 2026

Community Center, 6:00 PM

ZOOM LINK:

Call: 1-929-205 -6099 **Meeting ID:** 899 087 9895 then press #

Participant ID: Just press # when asked. **Passcode:** 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBQS9pYndaeVRhVU1zVkNYUT09>

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Approve Agenda
3. Unfinished Business:
 - A. Woodland Park septic bids – extend deadline – April 10th, 2026
4. New Business:
 - A. 2026/27 RECOMMENDED BUDGET PUBLIC HEARING
Vote on recommendations and actions of the electorate at the Budget hearing if needed. Adoption of the 2026/27 budget (General Appropriation Act, Schedule of Meetings, Water Rates etc.)
6. Public Comment (limit 2 mins each)
7. Adjournment

Signature of Township Clerk

Date and Time of Posting: Wednesday, March 25, 2026 12:00 AM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.





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101 GENERAL FUND

MILLAGE BREAKDOWN:

ALLOCATED GENERAL OPERATING .5426

ADDITIONAL OPERATING .4205

Shall the previously voted increase of up to 1 mill (\$1.00 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution be renewed and levied for 4 years, 2024 through 2027 inclusive, for general operating purposes, which 1 mill will raise an estimated \$61,707 in the first year the Millage is levied.

GENERAL (VOTED) .9870

Shall the previously voted increase of up to 1 mill (\$1.00 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution be renewed and levied for 4 years, 2020 through 2024 inclusive, for general operating purposes, which 1 mill will raise an estimated \$53,030 in the first year the Millage is levied. This one will be on the ballot in August 2025 for renewal.

TOTAL 1.9501 MILS FOR GENERAL FUND (approximately \$134,000)

Revenues –

Tax/delinquent tax ratio, Transfers in from other accounts reduced

Expenditures:

Assessor salary increase – 2.8% COLA

General & Admin salary increase – 2.8% COLA plus merit increase – approx. 5% total

Benefits were reduced – removed enrollee

Community Betterment increased to cover sidewalks and fireworks, took sidewalks out of Improvement fund to allow for cemetery improvements

Equipment purchases – new copy machine for office (old one to the park)

03/24/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET
APPROPRIATIONS					
Dept 101 - TRUSTEE					
101-101-702.000	SALARY & WAGES	10,000.14	9,166.74	10,000.00	10,000.00
101-101-715.000	PAYROLL TAXES	765.02	701.24	1,000.00	1,000.00
101-101-863.000	MEALS & LODGING				
101-101-865.000	TRAINING			250.00	250.00
Totals for dept 101 - TRUSTEE		10,765.16	9,867.98	11,250.00	11,250.00
Dept 171 - SUPERVISOR					
101-171-702.000	SALARY & WAGES	27,475.45	26,346.25	27,500.00	27,500.00
101-171-715.000	PAYROLL TAXES	2,101.88	2,015.48	2,100.00	2,100.00
101-171-726.000	SUPPLIES	231.38	500.00	500.00	500.00
101-171-728.000	DUES & SUBSCRIPTIONS			50.00	50.00
101-171-861.000	MILEAGE			100.00	100.00
101-171-863.000	MEALS & LODGING	282.05		200.00	200.00
101-171-865.000	TRAINING	118.00		250.00	250.00
Totals for dept 171 - SUPERVISOR		30,208.76	28,861.73	30,700.00	30,700.00
Dept 215 - CLERK					
101-215-702.000	SALARY & WAGES	32,000.02	32,980.70	34,500.00	34,500.00
101-215-702.001	SALARY - DEPUTY	4,000.00	2,000.00	4,000.00	4,000.00
101-215-715.000	PAYROLL TAXES	5,454.82	2,523.02	3,000.00	3,000.00
101-215-726.000	SUPPLIES	130.63	6.99	500.00	500.00
101-215-728.000	DUES & SUBSCRIPTIONS				
101-215-821.000	COMPUTER SUPPORT				
101-215-861.000	MILEAGE		144.48	300.00	300.00
101-215-863.000	MEALS & LODGING	1,092.34	456.96	500.00	500.00
101-215-865.000	TRAINING	243.00	275.00	250.00	250.00
101-215-900.000	PUBLISHING				
Totals for dept 215 - CLERK		42,920.81	38,387.15	43,050.00	43,050.00
Dept 223 - AUDIT					
101-223-802.000	AUDIT	2,075.00	2,500.00	2,500.00	2,500.00
Totals for dept 223 - AUDIT		2,075.00	2,500.00	2,500.00	2,500.00
Dept 247 - BOARD OF REVIEW					
101-247-702.000	SALARY & WAGES	900.00	1,160.00	1,000.00	1,000.00
101-247-715.000	PAYROLL TAXES	68.85	88.74	300.00	300.00
101-247-726.000	SUPPLIES				
101-247-861.000	MILEAGE				

03/24/2026		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2026					
		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET
Totals for dept 262 - ELECTIONS		5,813.06	785.40	900.00	4,350.00
Dept 265 - BUILDING AND GROUNDS					
101-265-850.000	TELEPHONE	3,393.55	2,720.40	3,500.00	3,500.00
101-265-920.000	UTILITIES	4,679.25	3,386.37	5,000.00	5,000.00
101-265-930.000	REPAIRS & MAINTENANCE	995.67	4,877.16	3,000.00	3,000.00
Totals for dept 265 - BUILDING AND GROUNDS		9,068.47	10,983.93	11,500.00	11,500.00
Dept 266 - ATTORNEY/ COUNSEL					
101-266-803.000	LEGAL FEES	1,300.00	3,350.00	2,500.00	7,500.00
Totals for dept 266 - ATTORNEY/ COUNSEL		1,300.00	3,350.00	2,500.00	7,500.00
Dept 270 - GENERAL & ADMINISTRATIVE					
101-270-702.000	SALARY & WAGES	43,695.03	51,916.09	50,000.00	55,000.00
101-270-715.000	PAYROLL TAXES	3,806.25	3,940.47	4,000.00	4,500.00
101-270-720.000	WORKERS COMPENSATION	449.68	709.16	500.00	750.00
101-270-725.000	BENEFITS (RETIREMENT/HOSPITAL)	28,807.82	27,292.01	30,000.00	20,000.00
101-270-726.000	SUPPLIES	8,370.63	10,439.51	8,500.00	5,000.00
101-270-727.000	BANK CHARGES	637.85	642.50	600.00	650.00
101-270-728.000	DUES & SUBSCRIPTIONS	1,585.67	1,883.79	1,800.00	1,800.00
101-270-735.000	POSTAGE	580.11	812.58	700.00	700.00
101-270-801.000	CONTRACTUAL SERVICES	15,803.97	17,276.70	16,000.00	17,000.00
101-270-861.000	MILEAGE		155.26	150.00	250.00
101-270-900.000	PUBLISHING	4,859.65	1,576.43	2,400.00	2,400.00
101-270-954.000	RENTS				
101-270-955.000	CC FEES	102.76	64.76	100.00	100.00
Totals for dept 270 - GENERAL & ADMINISTRATIVE		108,699.42	116,709.26	114,750.00	108,150.00
Dept 300 - PUBLIC SAFETY					
101-300-955.000	COAST GUARD AUXILLIARY EXPENSES				
101-300-956.000	LAW ENFORCEMENT - ADDL ROAD PATRO	23,295.61	11,545.44	21,500.00	18,000.00
Totals for dept 300 - PUBLIC SAFETY		23,295.61	11,545.44	21,500.00	18,000.00
Dept 721 - PLANNING					
101-721-702.000	SALARY & WAGES	5,900.00	6,300.00	6,000.00	6,000.00
101-721-703.000	SALARY & WAGES - ZONING ADMIN	20,750.04	19,491.63	20,500.00	21,000.00
101-721-715.000	PAYROLL TAXES	2,038.75	1,973.08	2,000.00	2,000.00
101-721-726.000	SUPPLIES				
101-721-728.000	DUES & SUBSCRIPTIONS				
101-721-735.000	POSTAGE				
101-721-812.000	PLANNING CONTRACTUAL SERVICES	3,675.00	2,950.00	4,000.00	
101-721-861.000	MILEAGE		424.20	500.00	250.00



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206 FIRE FUND

MILLAGE BREAKDOWN 1.4479

Shall the expired previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Burt Township, of 1.5 mills (\$1.50 per \$1,000 of taxable value), be renewed at up to 1.5 mills (\$1.50 per \$1,000 of taxable value) and levied for five (5) years, 2021 through 2025 inclusive, for construction, operation, maintenance and improvement of the Fire Department of Burt Township raising approximately \$81,020 in the first year the millage is levied.

This millage will be on the ballot in August for renewal

Revenues:

Tax/Delinquent tax ratio

Expenditures:

Salary increase – not in pay just more calls – ambulance assist

General fund admins fees reduced

Communications reduced – no new radio this year

03/24/2026		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2026					
GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 ACTIVITY THRU 03/31/26	2025-26 AMENDED BUDGET	2026-27 RECOMMENDED BUDGET
206-336-740.001	OPERATING SUPPLIES - TURN OUT	363.88	9,286.08	10,000.00	
206-336-801.000	CONTRACTUAL SERVICES	1,866.84	1,816.07	1,700.00	2,000.00
206-336-804.000	G/F ADMINISTRATION FEES	5,000.00	2,500.00	2,500.00	1,000.00
206-336-850.000	COMMUNICATIONS	656.94	4,845.04	5,000.00	1,200.00
206-336-861.000	MILEAGE		267.17	300.00	300.00
206-336-862.000	FUEL PURCHASES	604.98	256.68	1,000.00	500.00
206-336-863.000	MEALS & LODGING			200.00	200.00
206-336-865.000	TRAINING	32.00	2,314.05	1,000.00	500.00
206-336-900.000	PUBLISHING			200.00	
206-336-920.000	UTILITIES	3,061.20	2,992.35	3,500.00	3,500.00
206-336-930.000	REPAIRS & MAINTENANCE	276.41	2,811.89	2,500.00	3,500.00
206-336-941.000	RENTS				
206-336-995.000	DEBT SERVICE	16,777.44	26,271.13	30,000.00	27,000.00
Totals for dept 336 - FIRE PROTECTION		51,934.97	86,786.09	87,325.00	76,225.00
Dept 851 - INSURANCE					
206-851-960.000	INSURANCE (NOT PAYROLL RELATE	17,436.00	17,242.00	18,000.00	18,000.00
Totals for dept 851 - INSURANCE		17,436.00	17,242.00	18,000.00	18,000.00
Dept 902 - EQUIPMENT PURCHASES					
206-902-977.000	EQUIPMENT PURCHASES	130,335.52			
Totals for dept 902 - EQUIPMENT PURCHASES		130,335.52			
Dept 999 - TRANSFERS TO OTHER FUNDS					
206-999-999.000	TRANSFERS OUT				
206-999-999.591	TRANSFER TO WATER				
206-999-999.995	TRANSFER TO IMPROVEMENT-DEBT				
Totals for dept 999 - TRANSFERS TO OTHER FUNDS					
TOTAL APPROPRIATIONS		210,768.99	115,378.09	116,675.00	105,575.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(6,521.39)	(12,718.34)	(9,475.00)	625.00

03/25/2026		BUDGET REPORT FOR BURT TOWNSHIP				
		Calculations as of 03/31/2026				
		2024-25	2025-26	2025-26	2026-27	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED	
			THRU 03/31/26	BUDGET	BUDGET	
ESTIMATED REVENUES						
Dept 000 -						
220-000-402.000	PROPERTY TAXES	15,241.68	14,582.76	16,000.00	15,000.00	
220-000-405.000	TAX CHARGEBACKS					
220-000-411.000	DELINQUENT TAXES	1,192.30	1,242.05	1,000.00	2,000.00	
220-000-426.000	COMMERCIAL FOREST RESERVE	1,033.27	1,024.41	1,000.00	1,000.00	
220-000-427.000	PILT					
220-000-445.000	INTEREST PAID BY TAXPAYERS					
220-000-501.000	FEDERAL GRANTS					
220-000-539.000	STATE GRANTS					
220-000-540.000	GRANTS FROM PRIVATE SOURCES					
220-000-600.000	CHARGES FOR SERVICES					
220-000-608.000	PARK USER FEE					
220-000-664.000	INTEREST INCOME	1,036.28	887.33	1,000.00	1,000.00	
220-000-675.000	DONATIONS & CONTRIBUTIONS					
220-000-695.101	TRANSFERS IN - GENERAL FUND					
Totals for dept 000 -		18,503.53	17,736.55	19,000.00	19,000.00	
TOTAL ESTIMATED REVENUES		18,503.53	17,736.55	19,000.00	19,000.00	
APPROPRIATIONS						
Dept 223 - AUDIT						
220-223-802.000	AUDIT					
Totals for dept 223 - AUDIT						
Dept 266 - ATTORNEY/ COUNSEL						
220-266-803.000	LEGAL FEES					
Totals for dept 266 - ATTORNEY/ COUNSEL						
Dept 728						
220-728-970.100	ENGINEERING		3,000.00			
220-728-970.200	CONTRACTORS & MATERIALS					
220-728-970.300	OTHER RELATED COST INC PLOVER MONITORING					
Totals for dept 728 -			3,000.00			
Dept 747 - HARBOR REHAB						
220-747-728.000	DUES & SUBSCRIPTIONS					
220-747-735.000	POSTAGE					
220-747-740.000	OPERATING EXPENSES					
220-747-801.000	CONTRACTUAL SERVICES		48,000.00	60,000.00		
220-747-804.000	G/F - ADMINISTRATION FEES	2,500.00	2,500.00	2,500.00	1,000.00	
220-747-861.000	MILEAGE					
220-747-863.000	MEALS & LODGING					
220-747-900.000	PUBLISHING					
220-747-959.000	LICENSE/PERMITS					
Totals for dept 747 - HARBOR REHAB		2,500.00	50,500.00	62,500.00	1,000.00	
Dept 775 - COMMUNITY BETTERMENT						
220-775-880.000	COMMUNITY BETTERMENT					
Totals for dept 775 - COMMUNITY BETTERMENT						
Dept 999 - TRANSFERS TO OTHER FUNDS						
220-999-999.000	TRANSFERS OUT					
220-999-999.594	TRANSFER TO MARINA					
Totals for dept 999 - TRANSFERS TO OTHER FUNDS						
TOTAL APPROPRIATIONS		2,500.00	53,500.00	62,500.00	1,000.00	
NET OF REVENUES/APPROPRIATIONS - FUND 220		16,003.53	(35,763.45)	(43,500.00)	18,000.00	
BEGINNING FUND BALANCE		94,366.93	110,370.46	110,370.46	74,607.01	
ENDING FUND BALANCE		110,370.46	74,607.01	66,870.46	92,607.01	

03/25/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET
ESTIMATED REVENUES					
Dept 000 -					
246-000-402.000	PROPERTY TAX INCOME	182,992.26	175,101.27	185,000.00	185,000.00
246-000-405.000	TAX CHARGEBACKS				
246-000-407.000	DELINQUENT TAXES	16,048.95	14,912.76	14,000.00	20,000.00
246-000-410.000	DNR PILT				
246-000-426.000	COMMERCIAL FOREST RESERVE	12,399.23	12,294.11	12,000.00	12,000.00
246-000-445.000	INTEREST PAID BY TAXPAYERS				
246-000-501.000	FEDERAL GRANTS				
246-000-539.000	STATE GRANTS				
246-000-580.001	CONT. FROM LOCAL UNITS - SNOW REM.				
246-000-600.001	CEMETERY INTERMENT FEES		1,100.00	1,000.00	500.00
246-000-600.002	CEMETERY GRAVE OPENING	100.00			
246-000-600.003	CEMETERY SALE OF LOTS	3,300.00	8,000.00	7,000.00	1,000.00
246-000-664.000	INTEREST INCOME	1,151.68	794.34	200.00	200.00
246-000-670.000	RENTAL INCOME - AIRPORT	400.00	600.00	600.00	600.00
246-000-672.000	OTHER INCOME	315.71	436.34	500.00	250.00
246-000-673.000	SALE OF FIXED ASSET				
246-000-675.000	DONATIONS & CONTRIBUTIONS				
246-000-695.206	TRANSFERS IN - FIRE FUND				
246-000-695.505	TRANSFERS IN - AMBULANCE CORPS				
246-000-695.591	TRANSFER IN				
246-000-697.206	TRANSFER IN-FIRE-CAPITAL				
246-000-697.505	TRANSFER IN-AMBULANCE-CAPITAL				
246-000-698.000	LOAN PROCEEDS				
246-000-699.000	TRANSFER IN				
246-000-699.206	CONTRIBUTION TO PAYMENT OF DEBT				
246-000-699.505	CONTRIBUTION TO PAYMENT OF DEBT				
Totals for dept 000 -		216,707.83	213,238.82	220,300.00	219,550.00
TOTAL ESTIMATED REVENUES		216,707.83	213,238.82	220,300.00	219,550.00
APPROPRIATIONS					
Dept 223 - AUDIT					
246-223-802.000	AUDIT FEES	712.50	1,000.00	1,000.00	1,000.00
Totals for dept 223 - AUDIT		712.50	1,000.00	1,000.00	1,000.00
Dept 265 - BUILDING AND GROUNDS					
246-265-930.000	REPAIRS & MAINTENANCE		600.00	200.00	200.00
Totals for dept 265 - BUILDING AND GROUNDS			600.00	200.00	200.00

03/25/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET
Dept 448 - STREET LIGHTING					
246-448-920.000	STREET LIGHTS	16,247.83	13,726.35	16,500.00	15,000.00
Totals for dept 448 - STREET LIGHTING		16,247.83	13,726.35	16,500.00	15,000.00
Dept 449 - ROAD IMPROVEMENT					
246-449-932.000	ROAD IMPROVEMENT				
Totals for dept 449 - ROAD IMPROVEMENT					
Dept 775 - COMMUNITY BETTERMENT					
246-775-805.000	COMMUNITY BETTERMENT	14,950.00	10,000.00	10,000.00	
246-775-805.001	VETERAN MONUMENT		248.16		
246-775-805.002	DUST CONTROL				
246-775-805.003	CLEAN UP DAYS	6,504.50	7,468.95	7,500.00	7,500.00
246-775-875.000	HOLIDAY DECORATIONS	881.79	359.85	2,000.00	2,000.00
Totals for dept 775 - COMMUNITY BETTERMENT		22,336.29	18,076.96	19,500.00	9,500.00
Dept 810 - DEBT SERVICE					
246-810-995.441	DEBT SERVICE - DPW	9,362.19	7,388.91	9,500.00	8,000.00
Totals for dept 810 - DEBT SERVICE		9,362.19	7,388.91	9,500.00	8,000.00
Dept 851 - INSURANCE					
246-851-960.269	INSURANCE (NOT PAYROLL RELATED) - A	2,149.00	2,149.00	2,500.00	2,500.00
246-851-960.276	INSURANCE (NOT PAYROLL RELATED) - C	556.00	556.00	500.00	500.00
246-851-960.441	INSURANCE (NOT PAYROLL RELATED) - D	3,267.00	3,367.00	3,500.00	3,500.00
Totals for dept 851 - INSURANCE		5,972.00	6,072.00	6,500.00	6,500.00
Dept 902 - EQUIPMENT PURCHASES					
246-902-970.000	CAPITAL OUTLAY		17,846.00	18,000.00	
246-902-977.000	EQUIPMENT PURCHASES				
246-902-977.441	EQUIPMENT PURCHASES - DPW		539.99		
Totals for dept 902 - EQUIPMENT PURCHASES			18,385.99	18,000.00	
Dept 999 - TRANSFERS TO OTHER FUNDS					
246-999-999.000	TRANSFERS OUT				
Totals for dept 999 - TRANSFERS TO OTHER FUNDS					
TOTAL APPROPRIATIONS		205,119.83	236,491.51	236,925.00	238,125.00
NET OF REVENUES/APPROPRIATIONS - FUND 246		11,588.00	(23,252.69)	(16,625.00)	(18,575.00)

03/25/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 ACTIVITY THRU 03/31/26	2025-26 AMENDED BUDGET	2026-27 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000 -					
247-000-402.000	PROPERTY TAXES	89,975.81	86,107.78	90,000.00	90,000.00
247-000-405.000	TAX CHARGEBACKS				
247-000-407.000	DELINQUENT TAXES	7,037.21	7,332.36	7,000.00	10,000.00
247-000-426.000	COMMERCIAL FOREST RESERVE	6,096.70	6,045.07	6,500.00	6,000.00
247-000-427.000	PILT				
247-000-445.000	INTEREST & PENALTIES				
247-000-501.000	FEDERAL GRANTS				
247-000-539.000	STATE GRANTS				
247-000-545.000	STATE PILT (DNR)				
247-000-574.000	STATE REVENUE SHARING				
247-000-575.000	OTHER STATE SHARED REVENUES				
247-000-664.000	INTEREST INCOME	2,295.32	2,401.73	1,500.00	500.00
247-000-672.000	OTHER INCOME				
Totals for dept 000 -		105,405.04	101,886.94	105,000.00	106,500.00
TOTAL ESTIMATED REVENUES		105,405.04	101,886.94	105,000.00	106,500.00
APPROPRIATIONS					
Dept 449 - ROAD IMPROVEMENT					
247-449-932.000	ROAD IMPROVEMENT		43,681.00	40,000.00	150,000.00
Totals for dept 449 - ROAD IMPROVEMENT			43,681.00	40,000.00	150,000.00
Dept 775 - COMMUNITY BETTERMENT					
247-775-805.002	DUST CONTROL	26,725.25	29,172.00	29,000.00	30,000.00
Totals for dept 775 - COMMUNITY BETTERMENT		26,725.25	29,172.00	29,000.00	30,000.00
TOTAL APPROPRIATIONS		26,725.25	72,853.00	69,000.00	180,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 247		78,679.79	29,033.94	36,000.00	(73,500.00)

03/25/2026		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2026					
GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 ACTIVITY THRU 03/31/26	2025-26 AMENDED BUDGET	2026-27 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000 -					
291-000-580.000	CONTRIBUTIONS FROM LOCAL UNITS				
291-000-581.000	UPRHS GRANT				
291-000-581.001	MICH STATE/BARNAS GRANT	7,713.00	7,713.00	7,700.00	7,700.00
291-000-585.000	HOUSING PILT				
291-000-664.000	INTEREST INCOME	232.18	7.92		
291-000-668.000	RENT	900.00	1,100.00	1,300.00	1,300.00
291-000-672.000	OTHER INCOME				
291-000-695.101	TRANSFERS IN - GENERAL FUND	3,000.00			
Totals for dept 000 -		11,845.18	8,820.92	9,000.00	9,000.00
TOTAL ESTIMATED REVENUES		11,845.18	8,820.92	9,000.00	9,000.00
APPROPRIATIONS					
Dept 223 - AUDIT					
291-223-802.000	AUDIT	412.50	500.00	500.00	500.00
Totals for dept 223 - AUDIT		412.50	500.00	500.00	500.00
Dept 671 - MEDICAL FACILITY					
291-671-702.000	SALARY & WAGES				
291-671-715.000	PAYROLL TAXES				
291-671-725.000	BENEFITS (RETIREMENT/HOSPITAL)				
291-671-801.000	CONTRACTUAL SERVICES				
291-671-805.000	MEDICAL EXPENSES				
291-671-850.000	TELEPHONE	493.48	455.74	500.00	500.00
291-671-920.000	UTILITIES	2,895.21	2,348.18	3,000.00	3,000.00
291-671-930.000	REPAIRS & MAINTENANCE	38,787.98	941.13	1,000.00	1,000.00
Totals for dept 671 - MEDICAL FACILITY		42,176.67	3,745.05	4,500.00	4,500.00
Dept 851 - INSURANCE					
291-851-960.000	INSURANCE (NOT PAYROLL RELATED)	770.00	847.00	850.00	850.00
Totals for dept 851 - INSURANCE		770.00	847.00	850.00	850.00
TOTAL APPROPRIATIONS		43,359.17	5,092.05	5,850.00	5,850.00
NET OF REVENUES/APPROPRIATIONS - FUND 291		(31,513.99)	3,728.87	3,150.00	3,150.00

03/25/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY THRU 03/31/26	2025-26 ACTIVITY	2025-26 AMENDED BUDGET	2026-27 RECOMMENDED BUDGET
ESTIMATED REVENUES					
Dept 000 -					
505-000-402.000	PROPERTY TAXES	30,702.10	29,346.48	31,000.00	30,000.00
505-000-405.000	TAX CHARGEBACKS				
505-000-407.000	DELINQUENT TAXES	2,337.28	2,498.84	2,000.00	4,000.00
505-000-426.000	COMMERCIAL FOREST RESERVE	2,025.21	2,060.35	2,000.00	2,000.00
505-000-501.000	FEDERAL GRANTS				
505-000-539.000	STATE GRANTS				
505-000-540.000	GRANTS FROM PRIVATE SOURCES				
505-000-580.002	CONTRIBUTIONS FROM COUNTY				
505-000-600.000	CHARGES FOR SERVICES				
505-000-600.004	CHARGES FOR SERVICES - INSURANCE WRITE-O				
505-000-600.005	CHARGES FOR SERVICES - LEGAL FEES - COLL				
505-000-601.000	EMS CLASS TUITION				
505-000-601.026	OVERPAYMENTS				
505-000-608.000	PARK USER FEE - AMB				
505-000-610.000	CONTRACTUAL ADJUSTMENT/BAD DEBT				
505-000-664.000	INTEREST INCOME	1,043.88	833.90	500.00	500.00
505-000-672.000	OTHER INCOME				
505-000-673.000	SALE OF FIXED ASSET				
505-000-675.000	DONATIONS & CONTRIBUTIONS	400.00	1,000.00	1,000.00	100.00
505-000-687.000	REFUNDS/RETURNS				
Totals for dept 000 -		36,508.47	35,739.57	36,500.00	36,600.00
TOTAL ESTIMATED REVENUES		36,508.47	35,739.57	36,500.00	36,600.00
APPROPRIATIONS					
Dept 000 -					
505-000-966.505	TRANSFERS OUT - AMBULANCE FUND				
Totals for dept 000 -					
Dept 223 - AUDIT					
505-223-802.000	AUDIT	412.50	500.00	500.00	500.00
Totals for dept 223 - AUDIT		412.50	500.00	500.00	500.00
Dept 266 - ATTORNEY/ COUNSEL					
505-266-803.000	LEGAL FEES				
Totals for dept 266 - ATTORNEY/ COUNSEL					



BURT TOWNSHIP BOARD

ALGER COUNTY

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Sara Secrest, Treasurer

Tim Jenkins, Trustee
Paul Williams, Trustee

508 – PARK FUND

No millages for the park fund.

All revenues in the park fund come from sale of campsites, services, community center rental, fitness center etc.

Revenues:

Breakdown different – Reservations vs. First Come first serve. Will monitor throughout the year and amend as necessary.

Expenditures:

Salary increase – 2.8% COLA – plus merit increase – approx. 5% total. Also, revision to park manager job description – increased hours in the off season.

Contractual services reduced – UPEA engineering work on drain field should be 90% complete.

Increase from Zellars for garbage pick up - increase operating expenses.

Porta johns reduced – new septic field will reduce pump outs

Repairs and maintenance – more levelling of sites – need more dirt/gravel

Licensing increased due to increased regulations from EGLE – dump station

Mobi mat project – “other parks” – repairs and maintenance

Kitchen floor in community center

Cloud based door entry system – cc and pole barn

Capital outlay – New septic and drain field. (remember the donation received last fall)

Equipment purchases - Park manager looking to replace Kubota and add additional golf cart to the fleet.

Beach bathhouse – plumbing expense to get it open!!

03/25/2026

BUDGET REPORT FOR BURT TOWNSHIP

Calculations as of 03/31/2026

		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION	THRU 03/31/26		BUDGET	BUDGET
508-751-861.000	MILEAGE	151.96	392.00	250.00	500.00
508-751-862.000	FUEL PURCHASES	2,295.41	1,680.06	1,500.00	2,000.00
508-751-900.000	PUBLISHING		888.00		
508-751-920.000	UTILITIES	63,321.16	60,597.76	67,000.00	65,000.00
508-751-921.101	USER FEES - GENERAL LAW				
508-751-921.206	USER FEES - FIRE FUND				
508-751-921.220	USER FEES - HARBOR FUND				
508-751-921.505	USER FEES - AMB FUND				
508-751-921.591	USER FEES - WATER FUND				
508-751-924.000	CABLE SERVICE	3,540.00	3,540.00	3,500.00	3,500.00
508-751-930.000	REPAIRS & MAINTENANCE	33,495.04	42,734.50	42,000.00	45,000.00
508-751-955.000	CREDIT CARD FEES	23,069.35	9,189.37	22,000.00	22,000.00
508-751-959.000	LICENSE	630.00	686.00	500.00	1,000.00
508-751-968.000	DEPRECIATION AND DEPLETION	99,106.52			
508-751-998.000	INTEREST EXPENSE				
Totals for dept 751 - CAMPGROUND		490,774.95	475,240.01	496,300.00	509,550.00
Dept 758 - OTHER PARKS					
508-758-702.000	SALARY & WAGES				
508-758-715.000	PAYROLL TAXES				
508-758-720.000	WORKERS COMPENSATION				
508-758-740.000	OPERATING SUPPLIES	1,369.50	619.62	1,400.00	1,000.00
508-758-823.000	SEPTIC/PORT-A-JOHN SERVICE				
508-758-920.000	UTILITIES	874.90	802.85	850.00	850.00
508-758-930.000	REPAIRS & MAINTENANCE	1,034.91	3,169.53	2,000.00	60,000.00
508-758-930.001	PLAYGROUND PROJECT				
508-758-968.000	DEPRECIATION AND DEPLETION				
Totals for dept 758 - OTHER PARKS		3,279.31	4,592.00	4,250.00	61,850.00
Dept 790 - LIBRARY					
508-790-702.000	SALARY & WAGES	16,640.00	17,000.00	18,000.00	18,000.00
508-790-715.000	PAYROLL TAXES	1,272.96	1,300.50	1,500.00	1,500.00
508-790-726.000	SUPPLIES	416.72	449.80	2,500.00	1,300.00
508-790-930.000	REPAIRS & MAINTENANCE	61.67		500.00	500.00
Totals for dept 790 - LIBRARY		18,391.35	18,750.30	22,500.00	21,300.00
Dept 805 - COMMUNITY CENTER					
508-805-702.000	SALARY & WAGES	5,141.58	2,120.50	5,000.00	3,000.00
508-805-715.000	PAYROLL TAXES	393.36	162.20	500.00	500.00
508-805-725.000	BENEFITS (RETIREMENT/HOSPITAL)	350.36	61.06		
508-805-740.000	OPERATING EXPENSES	904.70	1,338.88	2,000.00	1,000.00
508-805-823.000	SEPTIC SERVICE				



BURT TOWNSHIP BOARD

ALGER COUNTY

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Lori McShane, Clerk
Sara Secrest, Treasurer

Tim Jenkins, Trustee
Paul Williams, Trustee

585 – FUEL FUND

No millage supports this fund – only includes revenue from the sale of fuel to internal departments as well as the Alger County Road Commission, Burt Township School and the Alger County Ambulance.

Expenditures are only for the purchase of fuel, maintenance of the system, and utilities.

Revenues and expenditures are budgeted consistent with last year.

Will monitor and amend as needed due to the price of fuel fluctuation.



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591 – WATER FUND

Revenues are primarily from monthly water service billing, metered usage, service calls and hydrant fees.

This water fund budget is populated with the basics – we will not be able to determine the costs for engineering and capital outlay until the bids on the Wilson Street water project have been awarded.

The rates will not be raised at this time, but fully expect a rate increase to be mandated by USDA at the time of loan closing to ensure we have the revenue to cover the loan payments.

Remember the project is being funded with money from Rural development – 75% grant fund – 25% loan. This project is estimated to be approximately \$2,000,000.

Again, we will monitor and amend the budget as this project comes to fruition.

03/25/2026		BUDGET REPORT FOR BURT TOWNSHIP			
Calculations as of 03/31/2026					
		2024-25	2025-26	2025-26	2026-27
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET
591-536-863.000	MEALS & LODGING	928.20	760.48	1,000.00	1,000.00
591-536-865.000	TRAINING	435.00	455.00	500.00	500.00
591-536-900.000	PUBLISHING	175.00		200.00	200.00
591-536-920.000	UTILITIES	15,993.61	14,576.13	14,000.00	15,000.00
591-536-930.000	REPAIR & MAINTENANCE - GENERAL	10,234.93	8,152.58	7,000.00	20,000.00
591-536-931.000	WATER TESTING	2,422.92	2,141.07	3,000.00	3,000.00
591-536-959.000	LICENSE	808.38	1,068.95	1,000.00	1,000.00
591-536-968.000	DEPRECIATION AND DEPLETION	135,269.73			
Totals for dept 536 - WATER		307,167.35	252,929.23	250,500.00	190,900.00
Dept 810 - DEBT SERVICE					
591-810-995.000	DEBT SERVICE	37,820.00	37,890.00	40,000.00	40,000.00
Totals for dept 810 - DEBT SERVICE		37,820.00	37,890.00	40,000.00	40,000.00
Dept 851 - INSURANCE					
591-851-960.000	INSURANCE (NOT PAYROLL RELATED)	3,382.00	3,419.00	3,500.00	3,500.00
Totals for dept 851 - INSURANCE		3,382.00	3,419.00	3,500.00	3,500.00
Dept 901 - CAPITAL OUTLAY					
591-901-970.000	CAPITAL OUTLAY				
591-901-975.000	CAPITAL OUTLAY - WELLHEAD PROTECTION				
Totals for dept 901 - CAPITAL OUTLAY					
Dept 902 - EQUIPMENT PURCHASES					
591-902-970.000	EQUIPMENT PURCHASES		24,134.98	24,000.00	10,000.00
591-902-977.000	EQUIPMENT PURCHASES				
Totals for dept 902 - EQUIPMENT PURCHASES			24,134.98	24,000.00	10,000.00
Dept 999 - TRANSFERS TO OTHER FUNDS					
591-999-999.000	TRANSFERS OUT				
591-999-999.246	TRANSFER TO IMPROVEMENT FUND				
Totals for dept 999 - TRANSFERS TO OTHER FUNDS					
TOTAL APPROPRIATIONS		349,081.85	319,673.21	319,000.00	245,400.00
NET OF REVENUES/APPROPRIATIONS - FUND 591		(53,100.39)	(12,133.70)	73,350.00	53,950.00
BEGINNING FUND BALANCE		384,435.96	331,335.57	331,335.57	319,201.87
ENDING FUND BALANCE		331,335.57	319,201.87	404,685.57	373,151.87

03/25/2026		BUDGET REPORT FOR BURT TOWNSHIP				
Calculations as of 03/31/2026						
		2024-25	2025-26	2025-26	2026-27	
		ACTIVITY	ACTIVITY	AMENDED	RECOMMENDED	
GL NUMBER	DESCRIPTION		THRU 03/31/26	BUDGET	BUDGET	
ESTIMATED REVENUES						
Dept 000 -						
594-000-539.000	STATE GRANTS					
594-000-600.022	CHARGES FOR SERVICES - FUEL SALES	64,548.93	45,908.92	65,000.00	65,000.00	
594-000-600.023	CHARGES FOR SERVICES - DOCKAGE	14,690.05	10,623.00	15,000.00	15,000.00	
594-000-600.024	CHARGES FOR SERVICES - PUMP OUT	540.00	300.00	600.00	600.00	
594-000-600.025	CHARGES FOR SERVICES - LAUNCH/FISH C	8,800.45	7,296.92	9,000.00	9,000.00	
594-000-664.000	INTEREST INCOME	505.52	319.49			
594-000-672.000	OTHER INCOME					
594-000-675.000	DONATIONS & CONTRIBUTIONS		423.00	500.00	500.00	
594-000-695.220	TRANSFERS IN - HARBOR					
594-000-695.508	TRANSFERS IN - WOODLAND PARK		25,000.00	25,000.00	25,000.00	
Totals for dept 000 -		89,084.95	89,871.33	115,100.00	115,100.00	
TOTAL ESTIMATED REVENUES		89,084.95	89,871.33	115,100.00	115,100.00	
APPROPRIATIONS						
Dept 223 - AUDIT						
594-223-802.000	AUDIT	412.50	500.00	500.00	500.00	
Totals for dept 223 - AUDIT		412.50	500.00	500.00	500.00	
Dept 753 - MARINA						
594-753-702.000	WAGES	22,543.12	20,143.10	20,000.00	20,000.00	
594-753-715.000	PAYROLL TAXES	1,717.12	1,540.97	2,000.00	2,000.00	
594-753-720.000	WORKERS COMP INSURANCE					
594-753-726.000	OFFICE SUPPLIES	640.62	47.82	500.00	100.00	
594-753-740.000	OPERATING EXPENSES	1,391.16	611.03	1,500.00	1,500.00	
594-753-755.000	FUEL PURCHASES	44,797.77	34,796.59	45,000.00	45,000.00	
594-753-801.000	CONTRACTUAL SERVICES					
594-753-823.000	SEPTIC/PORTA-JOHNS	7,800.00	6,176.00	6,000.00	8,000.00	
594-753-850.000	TELEPHONE	1,311.58	1,082.86	1,500.00	1,500.00	
594-753-861.000	MILEAGE			100.00	100.00	
594-753-920.000	UTILITIES	2,402.02	2,959.57	3,000.00	3,000.00	
594-753-930.000	REPAIR & MAINTENANCE	2,533.47	22,522.70	22,000.00	3,000.00	
594-753-955.000	CREDIT CARD FEES	1,677.12	1,112.33	1,500.00	1,500.00	
594-753-959.000	LICENSE					
594-753-962.000	DIESEL FUEL TAX	2,737.19	1,985.22	3,000.00	3,000.00	
594-753-968.000	DEPRECIATION AND DEPLETION	19,295.30				
Totals for dept 753 - MARINA		108,846.47	92,978.19	106,100.00	88,700.00	
Dept 901 - CAPITAL OUTLAY						
594-901-970.000	CAPITAL OUTLAY					
Totals for dept 901 - CAPITAL OUTLAY						
Dept 902 - EQUIPMENT PURCHASES						
594-902-970.000	EQUIPMENT PURCHASES					
Totals for dept 902 - EQUIPMENT PURCHASES						
TOTAL APPROPRIATIONS		109,258.97	93,478.19	106,600.00	89,200.00	
NET OF REVENUES/APPROPRIATIONS - FUND 594		(20,174.02)	(3,606.86)	8,500.00	25,900.00	

Burt Township Debt Schedule
04/01/2026

Lienholder	Loan ID	Purpose	Interest Rate	Date of Loan	Initial amount	Final year	2026 projected payments due	Due Dates	Current Balance Due
US-RDA	Loan 91-05	Water System	2.000	June - 2012	2,350,000	2052	\$65,000.00 \$18,500.00	Principal Interest 6/1/2026 12/1/2026	\$1,824,122.00
US-RDA	Loan 97-03	Municipal Bldg	3.375	May - 2012	\$712,000	2042	\$8,600.00 \$21,000.00	Interest Principal 5/1/2026	\$488,789.00
PSB	Park Bond	Bathhouse	5.850	November - 2023	500,000	2034	\$50,000.00 \$13,500.00	Principal Interest 2/1/2026 8/1/2026	\$400,000.00
PSB	910122-1	Brush Truck	5.500	November - 2024	100,000	2034	\$3,500.00 \$10,000.00	Interest Principal 12/1/2026	\$90,000.00
							\$190,100.00		\$2,802,911.00

Township of Burt, Alger County

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2026/2027 General Appropriations Act (Budget)

A resolution to establish a general appropriation act for Burt Township; to define the powers and duties of the Burt Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Burt Township resolves:

Section 1: Title

This resolution shall be known as the Burt Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was posted on March 13, 2026, and public hearings on the proposed budget were held on March 26th, 2026.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2026/2027, including an allocated millage of 0.5426 mills and a voted millage of 7.9868 mills; and various miscellaneous revenues for township activities shall total 2,282,200.00 per attached.

Section 6: Millage Levy

The Burt Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 8.8920 mills as authorized under state law and approved by the electorate.

General Fund	Allocated	0.5426
General Fund	Additional Voted	0.4205
General Fund	General Op	0.9870
Township Improvement	Voted	2.9447
Harbor Fund	Voted	0.2453
Fire Protection	Voted	1.4479
Road	Voted	1.4479
Ambulance	Voted	0.4935
Law Enforcement	Voted	0.2467

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2026/2027 and for the various township activities (*cost centers*) totals 2,363,900.00 per attached.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Burt Township adopts the 2026/2027 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

2026/2027 Burt Township Policy

Salaries, Wages, Benefits, Fees - *Effective April 1, 2026*

Position	Salary	Hourly	Amount	
Elected Officials				
Supervisor	X		\$ 21,700.00	Annual Base - Gross Salary to be \$27,400 effective
Water Administrator	X		\$ 5,200.00	Annual - Supervisor
Fuel Administrator	X		\$ 500.00	Annual - Supervisor
Clerk	X		\$ 28,000.00	Annual Base - Gross Salary to be \$34,500 effective
Water Billing Clerk	X		\$ 4,500.00	Annual - Clerk
Fuel Billing	X		\$ 2,000.00	Annual - Clerk
Treasurer	X		\$ 21,000.00	Annual Base - Gross Salary to be \$24,000 effective
Fuel Receiving	X		\$ 500.00	Annual - Treasurer
School Tax Collection	X		\$ 5,000.00	Annual - Treasurer
Trustees (2)	X		\$ 5,000.00	Annual - Effective 4/01/2018
Full-Time Employees - Salaries for Fiscal Year 2025/26				
Park Manager	X		\$35,000 - \$60,000	Salary + Retirement/Health Insurance
Office Manager	X		\$35,000 - \$55,000	Salary + Retirement/Health Insurance
DPW Manager/ Water Op #1	X		\$65,000 - \$95,000	Salary + Retirement/Health Insurance
DPW / Water Op #2		X	\$20.00 - \$32.00	Retirement/Health Insurance
DPW / Water Op #3		X	\$20.00 - \$32.00	Retirement/Health Insurance
Part-Time and Seasonal Employees				
Deputy Clerk	X		\$ 4,000.00	Salary
Deputy Treasurer		X	\$15.00 - \$18.00	per hour
DPW - Seasonal Help		X	\$15.00 - \$18.00	per hour w/ +.50 raise after evaluation. <18-Minimum Wage
Harbor Master	X		\$ 15,000.00	Salary (<i>May-October</i>)
Librarian		X	\$12.00 - \$18.00	per hour
Library Sub		X	\$12.00 - \$16.00	per hour
Office Sub		X	\$15.00 - \$18.00	per hour
Park & Marina Laborers		X	\$12.00 - \$26.00	per hour
Fire Department				
Chief	X		\$ 600.00	per month
Assistant Chief	X		\$ 400.00	per month
Secretary/Captain	X		\$ 600.00	per month
Firefighters		X	\$ 25.00	per hour
Vehicle Maintenance		X	\$ 25.00	per hour
Meetings		X	\$ 25.00	per meeting
Training		X	\$ 25.00	per hour
Election Officials				
Chair Person		X	\$ 16.00	per hour - Elections or Training
Poll Worker		X	\$ 15.00	per hour - Elections or Training
Other Personnel				
Assessor	X		\$ 37,500.00	Salary (<i>Contracted Employee</i>)
Board of Review		X	\$ 25.00	per hour - Meetings or Training
Fence Viewer (Farm Animals)		X	\$ 25.00	per dispute (<i>Paid by requestor, then to the viewer</i>)
Planning Commission			\$ 50.00	per meeting/Chair and secretary @ 100.00 per meeting
Zoning Administrator	X		\$ 20,500.00	Salary
Zoning Board of Appeals			\$ 50.00	per meeting
Water Line Installation/Repair Fees - Effective April 2025				
Assistant		X	\$ 55.00	per hour
Backhoe		X	\$ 150.00	per hour
Operator		X	\$ 55.00	per hour

Salary is paid Bi-weekly or monthly, Hourly is paid Bi-weekly. All payroll checks are available on the pay date after 12:00PM.

Burt Township is an Equal Opportunity Provider & Employer

2026/27 Burt Township Policy

Salaries, Wages, Benefits, Fees - *Effective April 1, 2026*

Woodland Park Campground		
Prime Lakefront Sites	\$ 60.00	per night
Lakefront Sites	\$ 55.00	per night
Electric/Water Sites	\$ 50.00	per night
Primitive Sites	\$ 30.00	per night
Local Employee Discount		
Community Center		
Consists of two buildings, with kitchen being included with main community center rental. Rent varies per building and time used - contact the township office for a complete list of fees. <i>\$100 Security Deposit and all rental fees are due upon reservation.</i> All local non-profit organizations may use the center for no charge, as well as residents/tax payers. (<i>\$100 Deposit is still required</i>) Reservations should be through the township office. Privileges can be revoked at anytime for any reason. All users are expected to setup/takedown themselves and clean-up after use. <i>*See rental contract for more information.</i>		
Community Center Building w/ kitchen	\$300.00 per day or \$600.00 per weekend	
Recreation Building (<i>Condition AS IS</i>)	\$200.00 per day or \$500.00 per weekend	
Stage / Baseball Field (<i>Condition AS IS</i>)	\$50 per day or \$75 per weekend	
Chairs	\$50 Deposit - Rental for residents/tax payers only	
Tables	\$100 Deposit - Rental for residents/tax payers only	
Picnic Tables	\$100 Deposit - Rental for residents/tax payers only	
Fitness Center		
Ambulance crew, Fire crew, township employees, and anyone serving on a township board are eligible for free membership. Anyone under 18 must be accompanied by a parent. The fitness center is available for access at anytime, however please be courteous of the shared space - various events take place directly above this space. Your membership can be revoked at anytime for any reason. No refunds.		
1 Week	\$ 15.00	Non-Resident
1 Month	\$ 25.00	
6 Months	\$ 50.00	
1 Year	\$ 100.00	\$25 add-on for each additional family member
Key Deposit	\$ 10.00	
Rose Hill Cemetery		
Interment: <i>8AM-3PM, Monday - Friday</i>	\$ 500.00	Burial
	\$ 100.00	Cremation
Interment: <i>Outside operating hours</i>	\$ 1,000.00	Burial
	\$ 250.00	Cremation
Full Burial	\$ 500.00	1 Full Burial Plot
Cremation Burial	\$ 500.00	2 Cremation Plots (<i>Main Cemetery</i>)
Primitive Cremation Burial	\$ 250.00	1 Primitive Cremation Plot (<i>Primitive area</i>)
Marina		
Daily Fish Cleaning Pass	\$ 10.00	Per Day
Daily Launch	\$ 10.00	Per Day
Annual Launch Pass w/ Fish Cleaning	\$ 60.00	Per Season
Zoning, Building & Planning - All Fees are Non-Refundable		
Conditional Use Permit	\$ 300.00	Per Application. Non-refundable.
Land Division Application (Land Split)	\$ 350.00	Per Application. Non-refundable. First Split. \$100 Each add '1 split.
Short-term Rental License	\$ 250.00	Per Application. Non-refundable. Renewed Yearly.
Transient Merchant License	\$ 25.00	Daily. Per Application. Non-refundable.
	\$ 50.00	Weekend. Per Application. Non-refundable.
	\$ 200.00	6 Months. Per Application. Non-refundable.
Variance Request	\$ 300.00	Per Application. Non-refundable.
Zoning Compliance Permit (Land Use)	\$ 100.00	Per Application. Non-refundable.
Office Services:		
Tax Roll Reproduction	\$ 75.00	<i>Electronic version is free</i>
Special Reimbursements		
Meals/Lodging /Etc...	TBD	Amount to be determined by actual receipts.
Mileage	0.0725	per mile - Effective 01/01/24 or as established by the IRS
See Employee Policy Manual for general employment policies 2026 COLA 2.8 <i>Burt Township is an Equal Opportunity Provider & Employer</i>		



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

E21837 GRAND MARAIS AVE.

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Jon Babbitt, Supervisor
Lori McShane, Clerk
Sara Secrest, Treasurer

Tim Jenkins
Paul Williams
Trustees

2026/2027 Regular Meeting Schedule

Burt Township Board will hold regular meetings on the Second Tuesday of each month at 6:00 PM in the Community Center in Grand Marais during the fiscal year 2026/2027.

2026	2027
April 14, 2026	January 12, 2027
May 12, 2026	February 9, 2027
June 9, 2026	March 9, 2027
July 14, 2026	April 13, 2027
August 11, 2026	
September 8, 2026	
October 13, 2026	
November 10, 2026	
December 8, 2026	

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA)

The Burt Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting or public hearing upon 10 days notice to the Burt Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Office, P.O. Box 430, Grand Marais, MI 49839 (906-494-2381)

A copy of this notice is on file in the office of the clerk.

Approved by the Burt Township Board: March 26, 2026 Posted: _____

Signature of Township Clerk: _____
Lori McShane



Burt Township Organizational Chart

Township Board

